Dallas Central Appraisal District
2949 N. Stemmons Freeway, Dallas
Direct Mailing Address: PO Box 560328 Dallas, Texas 75356-0328
(214) 631-1342 o**r www.dallascad.org**

APPLICATION FOR PROPERTY TAX ABATEMENT EXEMPTION FOR _____
Year

Account Number/s : _____

GENERAL INSTRUCTIONS: This application is for use in claiming property tax exemptions pursuant to Tax Code §11.28. You must furnish all information and documentation required by the application.

APPLICATION DEADLINES: You must file the completed application with all required documentation between January 1 and no later than April 30 of the year for which you are requesting an exemption.

ANNUAL APPLICATION REQUIRED: You must apply for this exemption each year you claim entitlement to the exemption.

Step 1: Owner's Name and Mailing Address

Name of Owner

Current Mailing Address (number and street)

City, State, ZIP Code

Phone (area code and number)

Property Owner is a(n) (check one):

Individual Partnership Leasehold Corporation Other (specify): _____

Name of Person Preparing this Application

Title

Driver's License, Personal ID, or Social Security Number*

If this application is for an exemption from ad valorem taxation of property owned by a charitable organization with a federal tax identification number, that number may be provided here in lieu of a driver's license number, personal identification certificate number, or social security number:_____.

* Unless the applicant is a charitable organization with a federal tax identification number, the applicant's driver's license number, personal identification certificate number, or social security account number is required. Pursuant to Tax Code §11.48(a), a driver's license number, personal identification certificate number, or social security account number provided in an application for an exemption filed with a chief appraiser is confidential and not open to public inspection. The information may not be disclosed to anyone other than an employee of the appraisal office who appraises property, except as authorized by Tax Code §11.48(b).

Step 2: Describe Property

Street Address, City, State, ZIP Code

Legal Description (if known)

Step 3: Answer these Questions about the Abatement(s)

Is this a Dallas County Utility & Reclamation District (DCURD) Abatement? . . . . . Yes No

If YES, skip to Step 5, then sign and date the application.

Are the terms and duration of each taxing unit's agreement different or identical? ☐ Different ☐ Identical

If different, please copy this form for each taxing unit and complete Step 3 for each unit. In the area where you listed the taxing units, please circle the taxing unit that you are summarizing.

If identical, please describe the nature of the abatement agreements for this year by completing the following:

Lump sum exemption of $_____

Percentage exemption of _____%

Other Attach a statement describing the method of calculating the abatement. Give dollar value to be exempted this year.

Yes No Does the agreement abate taxes on personal property?

Yes No Are you in compliance with the agreement? If **no**, attach a statement explaining the reason for non-compliance.

Step 4: List the Taxing Units that have Agreed to Abate your Taxes and Attach Copies of the Abatement Agreement for Each Unit

For each taxing unit identified, attach copies of abatement agreements.

Step 5: Read, Sign and Date

By signing this application, you certify that the information provided in this application is true and correct to the best of your knowledge and belief.

On behalf of (name of organization)

Date

Authorized Signature

Title

Printed Name

Renewal of Existing Exemption

I certify that the information given in the application filed for _____ is still true and correct to the best of my knowledge and belief.

Authorized Signature

Title

Printed Name

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under §37.10, Penal Code.

OTHER IMPORTANT INFORMATION

Pursuant to Tax Code §11.45, after considering this application and all relevant information, the chief appraiser may request additional information from you. You must provide the additional information within 30 days of the request or the application is denied. For good cause shown, the chief appraiser may extend the deadline for furnishing the additional information by written order for a single period not to exceed 15 days.